

**UNIVERSITY OF DUNDEE****UNIVERSITY COURT**

A meeting of the University Court was held on 3 September 2010.

*(Note: this business meeting formed part of the annual Court Retreat.)*

Present: Mr EF Sanderson (Chairman), Principal Professor CP Downes, Professor RJ Abboud, Mr WI Ball, Mr C Browne (Deputy President, Students' Association), Emeritus Professor A Burchell, Mr R Burns, Mr D Cathcart, Mr J Elliot, Mr C Kelly (President, Students' Association), Dr J Lowe, Dr LI McLellan, Dr H Marriage, Professor GJ Mires, Ms CA Potter, Mr KA Richmond, Professor J Taylor, Mr IDM Wright

In Attendance: Vice-Principals Professors CA Whatley and IM Leigh, Acting Vice-Principal Professor DA Cantrell, University Secretary, Secretary to the College of Art, Science & Engineering, Directors of Finance, Human Resources, External Relations and Strategic Planning, Mr W Rennison (Planning Officer) and Clerk to Court

Apologies: Mr M Arnott, Lord Provost Dr J Letford, Dr AM Roger, Mr KAC Swinley

**86. STRATEGIC REVIEW**

The Court received a paper providing a brief update on progress being made with the review and inviting Court to approve the opening of a voluntary severance scheme (**Appendix 1**). In discussion, it was confirmed that the Court would receive a follow-up report on the previous voluntary scheme at its next meeting on 25 October 2010. Court noted that the criteria and benefits of the scheme remained as they had done for the previous scheme, except that this time there would be no requirement that the post concerned be lost, since under the review it was anticipated that there would be some reinvestment, although it was nevertheless expected that significant savings would accrue overall through the loss of posts as a result of the scheme. Given that substantial progress on the review was being made in the Colleges and Schools, officers felt that the time was now right for the scheme to be introduced in order to enable those staff affected by the review proposals to be aware of options available to them. Student members on Court were concerned about the effects on students of staff reductions as a result of the scheme. The Principal, however, made clear that the guiding principles of the review should ensure that the student experience would be enhanced and improved.

The Court discussed the means by which the various projects being developed under the review would be approved, and was reminded of the decision it had taken at its meeting on 14 June 2010 that they would be

subject to approval in accordance with the University's established Schedule of Delegation & Decision-making. Court would nevertheless receive a fuller update on progress with the projects at its next meeting.

**The Court decided:** to approve the opening of a voluntary severance scheme for an initial period of six months.

## 87. HONORARY FELLOWS

The Court received a paper outlining the proposed initial composition of a group of Honorary Fellows, the establishment of which the Court had approved at its meeting on 14 June 2010. Court members sought clarification on the selection process for Honorary Fellows, but noted that the names under current consideration were individuals who enjoyed a long-standing relationship with the University and were well-known. Court accepted that the Honorary Fellows would not be part of the governance framework of the University, but officers recognised that future appointments would require a robust selection process with appropriate scrutiny to maintain a membership with integrity and balance. It was also suggested that the chairperson of the group should be appointed on a rotating basis.

**The Court decided:**

- (i) to approve appointment of the seven nominees to honorary fellowships of the University;
- (ii) to invite Mr John Milligan to become the first Chairman of the Honorary Fellows, for a term of three years; and
- (iii) to ask officers to draft a process for the selection and appointment of subsequent Honorary Fellows and for the nomination of a Chairperson for the group.

## 88. STATUTES AND ORDINANCES

### (1) Statute 9 – The Court

**The Court decided:** to note the Privy Council Order of 21 July 2010 approving amendments to Statute 9 that Court had itself approved at its meetings on 14 December 2009 and 22 February 2010 (**Appendix 2**).

### (2) Ordinance 39 – Degrees, Diplomas and Certificates

**The Court decided:** to confirm the decision, taken at its previous meeting, to approve the amendments to

Ordinance 39 such that the text: 'A graduate of the University of a Dundee is a person who has been awarded one or more to the degrees given in paragraph 1(1) above, ...' be replaced with:

'A graduate of the University of Dundee is a person who has been awarded one or more of the degrees or qualifications given in paragraph 1(1) and 2 above, ...'

(3) Ordinance 58 – Election of Member of Court by the Student Body

The Court received a paper from the Clerk to Court establishing a new ordinance to provide for the election by the student body of a matriculated student to serve on the Court (**Appendix 3**).

- The Court decided:**
- (i) to approve the new ordinance, subject both to the endorsement of the Senate and to ratification at a subsequent meeting of the Court; and
  - (ii) until such endorsement and ratification, to permit the Deputy President of the Students' Association to be in attendance at meetings of the Court.

89. **EMERGENCY COMMITTEE**

The Court received a report from a meeting of an Emergency Committee which was convened on 5 August 2010 (**Appendix 4**).

**The Court decided:** to approve the report.

90. **UNIVERSITY OF DUNDEE SUPERANNUATION SCHEME**

*[The interest of the following Trustees of the Scheme who were present at the meeting was declared in relation to this item: Professor J Calderhead, Mr D Cathcart, Dr J McGeorge and Mr G McKee.]*

The Director of Finance provided the Court with a brief update on developments over the summer in relation to proposals being considered by the Trustees of the Scheme. It was anticipated that discussions with the Trustees on the proposals would be concluded soon, following which a period of consultation with the members of the scheme would begin.

91. **STATUTE 16 – DISCIPLINE, DISMISSAL AND REMOVAL FROM OFFICE**

*[Dr J Lowe and officers in attendance (other than the University Secretary, the Director of Human Resources and the Clerk to Court) withdrew from the meeting for this item.]*

The Court received an oral report from the Director of Human Resources on the circumstances surrounding an ongoing disciplinary matter which required the establishment of a tribunal under Statute 16, Part III, paragraph 16.

**The Court decided:** to appoint a Tribunal to hear the case under the afore-mentioned Statute with the following membership:

Professor J Calderhead (Chairman)

Dr J Lowe (Lay Court member)

Professor JM Connell (Senate nominee)

## APPENDIX 1

### STRATEGIC REVIEW: UPDATE (Minute 86)

#### Introduction

1. Given the brief nature of the business meeting that takes place at the Court Retreat, it is not an appropriate forum for a detailed discussion of the strategic review. The purpose of this paper is therefore to provide a brief update to Court on progress in taking forward the Strategic Review proposals. A full paper containing more detailed outcomes, resulting from the continuing consultation process, will be presented at the October meeting for substantive discussion.
2. This paper recommends that the Voluntary Severance Scheme should now be opened for a period of 6 months. It is felt that given the stage of the consultation process the timing is right to open the VS scheme to gauge interest and so that individuals who may be affected by the Strategic Review proposals currently being consulted upon are aware of the options that are available to them.

#### Development of projects

3. The consultation process continues across the University, although it is fair to say that the level of activity slowed over the summer period given the staff vacation period and lack of student availability to provide input during this time. However the various proposals continue to be developed and are in the process of being formalized into high level project plans in order to identify the key outputs, implementation phasing and associated risks.
4. CASS have identified their key areas of development which emerged after consultation with staff; a few projects initially proposed in the Review have been dropped, others tailored to further enhance the proposals, and some remain unchanged. Three projects will be taken forward in the short term:
  - School of the Environment (working title), merging the School of Architecture with Geography and Town & Regional Planning from the School of Social & Environmental Sciences
  - School of Finance, Accounting, Economics & Business, comprising the School of Accounting & Finance and Economics from the School of Social & Environmental Sciences
  - Rationalising community outreach activity, relating to non-core activities
5. CLS have conducted a research review against RAE and REF criteria and the ability to financially sustain research. The review considered research outputs, research funding and esteem factors of the academic staff in the Research School. In the Teaching School consultation continues with staff and students to review the curriculum, degree programmes and structures in place for delivering core-Life Sciences degrees. The degrees will be aligned with research activity: making best use of the resource available in CLS and CMDN for delivering world class UG and TPG degrees. A key plan is to include an integrated Masters year. This new strategy fosters improved links between the College's Schools of Research and Teaching. CAHID continues to be an innovative area of the College and regularly reviews existing activity alongside new opportunities; a cross-College review of anatomy has been established.
6. CMDN continue their research and teaching review to identify and support excellence in research and teaching. This is being based on data on research income and outputs and teaching contribution. There is also a full review of undergraduate teaching with a particular emphasis on rationalizing provision between CMDN and CLS. In addition space utilisation is being reviewed, particularly at Ninewells, to identify opportunities to reduce the overall footprint.
7. CASE has undertaken a period of extensive and very positive consultation involving College-wide and School specific meetings over the period. The College undertook a mid-term review to monitor progress and provide additional steer as appropriate. As a result, the College identified individual projects to progress the Strategic Review. Each project has a Project Manager identified to ensure that appropriate and extensive consultation culminates in proposals which align with the objectives of the Strategic Review within the College – namely:
  - To focus both research themes and taught provision on those areas evidenced to be truly excellent or with a short term trajectory to be excellent;

- To increase the proportion of research active staff with 3 /4\* outputs by reduce unfunded research time and investing in strategic appointments and collaborations;
  - To withdraw from activities which do not meet the excellence criteria and which do not align with the strategic focus of the College;
  - To revise taught provision resulting in a revitalised and focussed portfolio of UG and TPG programmes is evidenced to be student and industry demand led
8. The SASS directorates continue to consult and develop proposals to both improve effectiveness and reduce costs. The key themes are:
- Process Reviews – these include the recent implementation of an e-recruitment system and central timetabling which should both improve the process and reduce resources required (staff & space).
  - Income generating activities such as botanic gardens, ISE, elements of archiving etc. – aim to minimise the University subsidy.
  - Structural – a number of changes are proposed to improve delivery and the student / staff experience, whilst at the same time reducing costs.
  - Space – introduction of a pragmatic space reduction process to target properties on the periphery of the main campus with the aim of reducing the overall footprint and hence delivering savings in maintenance and running costs.

#### **Voluntary Severance**

9. At the June Court meeting the shape of the VS scheme was discussed and approved, as per appendix 1. Given the progress that has been made through consultation in firming up the Strategic Review proposals, it is felt that now is an appropriate time to open the VS scheme such that individuals affected by the proposals are aware of the options available to them and to gauge interest.
10. It is proposed that the VS scheme be opened for a period of 6 months, through to the end February 2011.

#### **Recommendation**

11. Court is asked to note the progress made and to approve the opening of the VS scheme for a period of 6 months.

## APPENDIX 2

STATUTE 9 – THE COURT  
(Minute 88(1))

*At the Council Chamber, Whitehall*

THE 21st DAY OF JULY 2010

BY THE LORDS OF HER MAJESTY'S MOST HONOURABLE  
PRIVY COUNCIL

The Privy Council has approved the amendments to the Statutes of the University of Dundee as set out below.

*Judith Simpson*

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**SCHEDULE**

AMENDMENTS TO THE STATUTES OF THE UNIVERSITY OF DUNDEE

In Statute 9 (a) *Delete* paragraphs 1 to 3 and *substitute*:

- (1) The Court shall consist of the following persons, namely:
  - (a) A Chairperson (in terms of paragraph (3) below);
  - (b) The Principal or, in the absence of the Principal, a Vice-Principal;
  - (c) The Rector or an Assessor nominated by him or her, after consultation with the Students' Association, to serve throughout the Rector's term of office;
  - (d) An Assessor nominated by the Chancellor;
  - (e) The Lord Provost of Dundee City Council or an Assessor nominated by him or her to serve throughout the Lord Provost's term of office;
  - (f) Two Assessors elected by the Graduates' Council;
  - (g) Two Professors and two Readers, Senior Lecturers or Lecturers elected from among its members by the Senatus;
  - (h) Two members of Academic Council elected by the Academic Council;
  - (i) A member of non-academic staff elected by the non-academic staff;
  - (j) The President of the Students' Association of the University;
  - (k) A matriculated student of the University; and

- (l) Seven other persons, not holding full-time appointments from Court, as may be co-opted by the Court:

Provided always that no matriculated full-time student of any university, other than the President of the Students' Association of the University of Dundee or the member appointed under sub-paragraph (k) of this paragraph, shall be a member of Court.

Provided also that no full-time member of the staff of the University may serve as a nominated or elected Assessor or representative save as provided for under sub-paragraphs (g), (h) and (i) of this paragraph.

Provided further that no former member of staff of the University or former student of the University may serve on Court either as an assessor in terms of sub-paragraphs (c), (d), (e) and (f) or as a co-opted member in terms of sub-paragraph (l) of this paragraph until four years have elapsed from the point at which that person ceased to be a member of staff or a student of the University. This provision, however, shall not apply to any members serving on Court at the point at which it comes into force.

- (2) (a) The Chancellor of the University shall have the right to receive Court papers and to attend Court meetings, but shall not be a member of the Court and shall not be entitled to vote at Court meetings.
- (b) The Principal and the Rector shall hold office as long as they continue to occupy the positions named respectively.
- (c) The manner of election of the Assessors of the Graduates' Council, of the members of Court elected by the Senatus, by the Academic Council and by the non-academic staff and their respective periods of office shall be as prescribed in the Ordinances.
- (d) The manner of identification and respective period of office of the student member appointed under sub-paragraph (k) of paragraph (1) shall be as prescribed in the Ordinances.
- (e) The Assessor nominated by the Chancellor shall hold office for a period of four years from the date of nomination and shall be eligible for further nomination, but shall not hold office continuously for a longer period than eight years:

Provided always that in the event of the Chancellor ceasing to hold office the serving Assessor shall continue to be a member of the Court until an Assessor is nominated by the new Chancellor and no longer.

- (f) Where, under sub-paragraph (c) of paragraph (1) above, the Rector elects not to hold office as a member of Court, but to appoint an Assessor, the Rector shall nevertheless retain the right to receive Court papers and attend Court meetings, but shall not be a member of Court and shall not be entitled to vote at Court meetings. An Assessor so nominated by the Rector shall hold office until the expiry of the term of office of the Rector by whom he or she was nominated and shall be eligible for further nomination, but shall not hold office continuously for a longer period than six years:

Provided always that on the expiry of a Rector's term of office any serving Assessor shall continue to be a member of the Court until a new Rector is elected and joins the Court as a member or nominates a new Assessor to hold office as a member of the Court in his or her place.

- (g) A co-opted member shall hold office for a period of four years from the date of co-option and shall be eligible for further co-option, but shall not hold office continuously for a longer period than eight years.

- (h) The maximum total continuous period of office of a person serving as an assessor or a co-opted member of Court who serves consecutive periods of office under a combination of any of the terms of clauses (c) to (f) and (l) of paragraph (1) above is eight years.
- (i) Where a particular skill or expertise might otherwise be lost, the Court may exceptionally agree to extend by a maximum of two years the period of office of members serving under the terms of sub-paragraph (l) or as an assessor in terms of sub-paragraphs (c) or (d) of paragraph (1) above. Members elected by the Graduates' Council who have reached their maximum term of office in that category may, for the same reason, be co-opted for an additional maximum period of two years under the terms of sub-paragraph (l) of paragraph (1) above, if such a vacancy exists.
- (j) On expiry of their maximum period of office on Court, members having served as an assessor or co-opted member in terms of sub-paragraphs (a), (c), (d), (f) or (l) of paragraph (1) above shall not be permitted to seek re-election, re-nomination or re-appointment in any category until a period of at least four years has elapsed from the date on which their membership ceases.
- (k) Casual vacancies among the members of the Court shall be filled as soon as conveniently possible by the body which or person who nominated or elected the person whose place has become vacant, and the person nominated or elected to fill the vacancy shall be a member for the unexpired portion of the period of office of his or her predecessor and shall be eligible for further nomination or re-election.
- (l) Any member of the Court, not being an ex officio member, may resign at any time by writing addressed to the Secretary.
- (m)
  - (i) The Court shall have the power after due investigation to remove the Chairperson or any other member of Court on the grounds of serious personal misconduct, abuse of the rights and privileges of membership of Court, bringing the University into disrepute, persistent absenteeism, medical incapacity or legal impediment.
  - (ii) When an investigation of the case for dismissal of a member of Court has been instigated the individual concerned shall be suspended from Court membership pending the outcome of the investigation and the Court's decision thereon.
  - (iii) In all proceedings under this paragraph the Court shall ensure that the requirements of human rights legislation are observed.
- (3)
  - (a) A Chairperson of Court shall be elected from among its members who are not students or salaried staff of the University.
  - (b) The Chairperson so elected shall begin a new term of office on the Court and shall hold office for a period of three years whereafter the Chairperson shall cease to be a member of the Court. Provided always that the Chairperson shall be eligible for re-election but shall not serve continuously for more than six years in that office.
  - (c) The vacancy created as a result of the election of a new Chairperson of Court shall be filled in accordance with either sub-paragraph (l) of paragraph (1) or sub-paragraph (k) of paragraph (2), as appropriate.
  - (d) The Chairperson shall preside over any meeting of the Court but in the absence of the Chairperson from a meeting of the Court or, in the event of the business of the Court making it inappropriate for the Chairperson to preside

over any meeting or part thereof, another member shall be elected from among its members who are not students or salaried staff of the University to preside over the meeting.

- (e) The person presiding over any meeting of the Court shall have a deliberative vote and also a casting vote in case of equality.

**APPENDIX 3****ORDINANCE 58 – ELECTION OF MEMBER OF COURT BY THE STUDENT  
BODY  
(Minute 88(3))**

- 1 The matriculated student member of Court (Statute 9(1)(k)) shall be elected by a general poll of the matriculated students of the University.

Provided that the first student to become a member of Court under this Ordinance shall be the Deputy President of the Students' Association, who shall serve throughout his tenure as Deputy President.

- 2 (1) The election of the matriculated student member of Court shall be held annually in the second semester, and the student so elected shall hold office for one year from the first day of August following the election and shall be eligible for re-election for one further term of one year.
- (2) In the event that the member so elected ceases to be a matriculated student of the University, he or she shall also cease to be a member of Court. In such an event, the Deputy President of the Students' Association shall be appointed as the matriculated student member and shall serve the remainder of the term of office.

- 3 The method of election and procedure for nomination of the matriculated student member of Court shall be as prescribed by the Students' Association for the nomination and election of its officers:

Provided that where no nominations are received by the due date, candidacy shall be deemed to transfer to the nominations for Deputy President of the Students' Association, and the candidate who is elected Deputy President shall serve as the matriculated student member of Court for one year from the first day of August following his or her election as Deputy President.

**APPENDIX 4****EMERGENCY COMMITTEE  
(Minute 89)**

A meeting of an Emergency Committee, constituted in accordance with the decision taken at the meeting of Court on 14 June 2010, was held on Thursday 5 August 2010.

**Present:** Mr EF Sanderson (Convener), Principal Professor CP Downes, Dr J Lowe and Professor RJ Abboud

**1. ACTING HEAD OF THE COLLEGE OF ART, SCIENCE AND ENGINEERING**

As a result of the resignation of Professor Anne Anderson (the current Vice Principal and Head of College), who would be taking up a post at the University of Glasgow with effect from 1<sup>st</sup> September, it had become necessary to consider arrangements for an Acting Head of College. It was proposed that Vice Principal Professor James Calderhead be appointed to the role for a period of 1 year from 1<sup>st</sup> September 2010. All Court members had received a communication in advance of the meeting explaining the rationale for the proposal and inviting comment for consideration by the Committee. The Principal had also met with each of the Deans within the College to obtain their views. The Deans were unanimous in supporting the proposal as were the members of the Emergency Committee. Neither the Convener nor the Principal had received comments which did not support the proposal.

**The Committee decided:** to approve the appointment of Professor James Calderhead as Acting Head of the College of Art, Science and Engineering for a period of 12 months from 1 September 2010.

**2. CAR PARKING REGULATIONS**

The Committee considered a paper outlining proposals for amending the University's Car Parking Regulations. The Committee supported the proposals, but noted that, whilst the arrangements for temporary parking for Ninewells staff visiting the main campus on business were acceptable, the mechanisms whereby temporary permits were obtained needed to be made more practicable. It was suggested that in paragraph 9 of the regulations the text should begin: 'Staff not based on the City campus may obtain...'.

**The Committee decided:** to approve the new car parking regulations, subject to further amendment as outlined above (annex refers).

**UNIVERSITY OF DUNDEE  
CAR PARKING REGULATIONS**

**COMMENCEMENT AND CITATION**

These Regulations may be cited as University of Dundee Car Parking Regulations 2010 and shall come into operation on the First day of October Two Thousand and Ten.

**INTERPRETATION**

The following expressions in the Regulations shall have the meanings shown.

“Campus” means the University City Centre Campus and associated grounds in Dundee owned or leased by the University of Dundee, but specifically excluding Ninewells Campus.

“Charge” means any sum payable by any person leaving a motor vehicle on Campus during Charging hours

“Charging Hours” means the hours between 8am and 5.30pm, Monday to Sunday inclusive

“Period” means the Period or length of time for which the appropriate initial Charge has been paid and during which a person is accordingly permitted to leave a motor vehicle on Campus

“Permit” means a valid parking Permit issued in terms of Para 3 (ii) of the Regulations.

“Relevant position” means immediately behind and on the nearside of the windscreen of a motor vehicle with the obverse side of the Permit or Ticket facing forwards.

“Ticket” means a Ticket or Tickets issued by a Ticket Issuing Machine relating to the Campus.

“Ticket Issuing Machine” means apparatus designed to indicate the time by a clock and to issue numbered Tickets each of which will indicate the payments of a Charge and either (a) the Period in respect of which it has been paid and the day and time at which the Charge was paid or (b) the day and expiry time of the Period in respect of which it has been paid together with the identification mark of the machine from which the Ticket has been issued.

**CAR PARKING REGULATIONS**

1.
  - (i) The University of Dundee Car Parking Regulations shall remain in force at all times.
  - (ii) No person shall park a motor vehicle on the Campus between the hours of 8 am and 5.30 pm Monday to Friday, without a permit referred to in Regulation 3 (ii).
  - (iii) Permit holders are permitted to park a motor vehicle on Campus on Saturday and Sunday without payment of a Charge.
  - (iv) Notwithstanding the generality of Section 1 (ii) above and subject to the University Car Parking Regulations non Permit holders are permitted to park a motor vehicle on Campus on Saturday and Sunday on payment of the appropriate Charge and display of a valid pay & display Ticket.
  - (v) Motor Vehicles unlicensed in terms of the Vehicles (Excise) Act or derelict motor vehicles are not permitted to be parked on the Campus. The University reserves the right to treat such motor vehicles as abandoned and may take steps for their removal at the owner's expense.
  - (vi) No one is permitted under any circumstances to camp overnight on Campus.
2.
  - (i) Permits are issued annually at the Charge shown in the Schedule to these Regulations (the Schedule).

- (ii) Charges will be subject to annual or periodic revision.
  - (iii) A quota of Permits is allocated annually and may vary according to parking availability.
  - (iv) Permit holders may park in any designated parking space of the University car parks within the Campus excluding those spaces designated for “disabled drivers” or (v) below.
  - (v) Parking in Park Place south of the ramp between the Information & Communication Services and the Scrymgeour Buildings will be reserved for special categories (disabled, visitors).
3. (i) Lay members of Court and other persons, not staff of the University, who voluntarily provide a significant service to the University may apply for a permit free of Charge.
- (ii) Permits are issued in the following categories:
- (a) Annual Permit
  - (b) Pay and Display Permit
  - (c) Visitors’ Permits
  - (d) Weekend Permits
- (iii) Permits will be issued without Charge for University-owned motor vehicles on application by the Head of Department/Unit concerned.
- (iv) Persons attending conferences and other functions may be issued with visitors’ Permits free of Charge but the issue of such a Permit will not guarantee a parking space.
4. Permits must be displayed in the Relevant position and the University accepts no responsibility if a notice is affixed to motor vehicle bearing a Permit displayed elsewhere on the car.
5. (i) In respect of a motor vehicle for which a Pay and Display Permit is in force an initial Charge will be payable in respect of such a motor vehicle parked on the Campus during Charging Hours except on Saturday and Sunday.
- (ii) The Charge for such a motor vehicle parked on the Campus shall be the sum specified for the appropriate initial Period specified in the Schedule.
- (iii) The Charge shall be paid by the insertion of one or more coins in a Ticket Issuing Machine situated on the Campus and evidence of payment shall be the issue of a Ticket by a Ticket Issuing Machine and the exhibition of that Ticket in the Relevant Position.
- (iv) Any person who has paid a Charge shall be entitled, before the expiry of the Period in respect of which the Charge was paid, to pay one or more additional Charges in respect of additional Periods.
- (v) The Period for which such a motor vehicle may be parked on the Campus shall be any one of the Periods specified in Part I of the Schedule.
6. The parking year will be from 1 October to 30 September.
7. (i) Permits may be applied for by staff and students at the Tower Reception.
- (ii) A Permit must be surrendered when the holder’s appointment in the University expires or when the student is no longer matriculated.
- (iii) Acceptance of a Permit is deemed to include the Permit holder’s agreement to observe all University of Dundee parking regulations.

8. The issue of a Permit does not convey any right to a parking space, and the University has no liability for any lack of available parking spaces.
9. Staff not based on the City Campus may obtain visitor permits from main Tower Reception for each visit to the Campus, free of Charge. Clinical staff who wish to make more regular use of the car parks in the University than demanded by their duties may apply for a Permit for which payment will be required.
10. In the event of a change of motor vehicle within the parking year, Permits must be returned for amendment. A permit bearing a registration number other than that of the motor vehicle on which it is displayed will be invalid. Each Permit may record a maximum of two registration numbers.
11. All drivers are required to observe traffic and parking signs within the Campus and to comply with the directions of the University Traffic Wardens.
12. On-street parking restrictions are shown by double yellow lines and associated parking signs. The lengths of roadways affected by these restrictions are shown in the Schedule.
13. Any person who
  - (i) parks a motor vehicle in a University car park between the hours of 8 am and 5.30 pm and fails to display a valid Permit
  - (ii) parks a motor vehicle displaying a Pay and Display Permit on the Campus during Charging Hours and fails to display a valid Pay & Display Ticket.
  - (iii) parks a motor vehicle displaying a Pay and Display Permit on the Campus during Charging hours and exceeds by up to two hours the Period for which payment was made
  - (iv) parks a motor vehicle displaying a Pay and Display Permit on the Campus during Charging Hours and exceeds by more than two hours the Period for which payment was made
  - (v) parks a motor vehicle in an unauthorised area
  - (vi) parks a motor vehicle in contravention of parking restrictions
  - (vii) parks a motor vehicle so as to cause obstruction or inconvenience
  - (viii) parks a motor motor vehicle in a Disabled Parking Bay without displaying a valid disabled person's badge
  - (ix) parks a motor vehicle in University car parks outwith marked parking bays
  - (x) parks a motor vehicle on a footpavement
  - (xi) fails to comply with a traffic sign
  - (xii) parks a motor vehicle on any of the lengths of roadways shown in the Schedule
  - (xiii) parks a motor vehicle on a Saturday or Sunday during Charging Hours without displaying a valid University Permit and fails to display a valid Pay & Display Ticket
  - (xiv) parks a motor vehicle on a Saturday or Sunday during Charging Hours without displaying a valid University Permit and exceeds by up to two hours the Period for which payment was made
  - (xv) parks a motor vehicle on a Saturday or Sunday during Charging Hours without displaying a valid University Permit and exceeds by more than two hours two hours the Period for which payment was made infringes these Regulations.
14. (i) Persons who park motor vehicles on the Campus without a parking Permit or

otherwise infringe these Regulations will, subject to Regulation 14 (ii) be subject to a Charge of £25.00 on each occasion of offence. Unpaid Charges will be pursued by internal measures, by recourse to third party collection agencies and/or by recourse to the Courts. Pursuit of monies owed to the University may include any person's personal information being passed to third party collection agencies or to the Courts for this purpose.

- (ii) Persons who infringe Regulation 13 (iii) and Regulation 13 (xiv) will be subject to a Charge of £12.50 on each occasion of offence.
  - (iii) Persons who infringe Regulation 13 (iv) will be subject to a Charge of £25.00 on each occasion of offence.
15. In cases of persistent failure to comply with the Regulations or with the directions of the Traffic Wardens the University Court may declare a Permit invalid for a Period or withdraw it altogether.
16. The University will only be liable for loss of or damage to motor vehicle or its contents while parked on University ground if the loss or damage has been caused by the negligence of the University and the motor vehicle is displaying a valid Permit. The liability of the University in such circumstances shall not exceed the market value of the motor vehicle in the case of its total loss or £500.00 (Five Hundred Pounds) in the case of any other loss.
17. The driver of a motor vehicle shall be deemed to be responsible for any offences committed in respect of that motor vehicle.

#### **EXPLANATORY NOTE**

This note is not part of the Regulations. These Regulations, which may be cited as the University of Dundee Parking Regulations, 2010, make the Regulations enforceable 24 hours a day but the core Charging Period remains 8 am to 5.30 p.m. The Regulations make it lawful for members of the public to park on the Campus on Saturdays and Sundays without displaying a parking Permit but they will require to purchase a parking Ticket at the appropriate cost.

**SCHEDULE****PART I****COST OF PERMITS AND PAY AND DISPLAY CHARGES**

Annual Parking Permit	£285.00		
Annual Pay and Display Permit	£5.00	Charge	Period
		£0.90p	0 – 2 hours
		£1.80	2 – 5 hours
		£2.70	5 – 9 hours
Weekend Permit	£5.00		

**PART II****LENGTHS OF ROADWAY WHERE PARKING IS PROHIBITED**

Balfour Street on its east side from its southern extremity northwards for a distance of 20 metres or thereby.

Balfour Street on its west side throughout its entire length.

Cross Row on both sides throughout its entire length.

Dow Street on its south side from its junction with Mount Pleasant westwards for a distance of 48 metres or thereby.

Dow Street on its south side from its junction with Millers Wynd eastwards for a distance of 38 metres or thereby.

Millers Wynd on its east side from its junction with Hawkhill to its junction with Dow Street.

Mount Pleasant on both sides from its junction with Old Hawkhill to its junction with Dow Street.

Old Hawkhill on its south side from its junction with Park Wynd westwards for a distance of 270 metres or thereby.

Old Hawkhill on its north side from its junction with Hunter Street westwards for a distance of 200 metres or thereby.

Park Place on its west side from its junction with Nethergate northwards for a distance of 149 metres or thereby.

Park Place on its east side from its junction with Nethergate northwards for a distance of 50 metres or thereby.

Park Wynd on its west side throughout its entire length.

Perimeter Road of the Wellcome Trust Building car park on its west and south sides from its junction with Old Hawkhill southwards for a distance of 48 metres or thereby and eastwards for a distance of 50 metres or thereby.

Service Road to the rear of the dwelling houses at 7-13 Dow Street on both sides from its junction with Dow Street southwards to its southern extremity.

Service Road at the south side of the Forensic Science building on both sides from its junction with Smalls Wynd westwards for a distance of 30 metres or thereby.

Service Road to the rear of the Dental Hospital on both sides from its junction with Smalls Lane southwards to its southern extremity.

Smalls Lane on its north side throughout its entire length.

Smalls Wynd on its east side throughout its entire length.

Smalls Wynd on its west side from its junction with Perth Road northwards for a distance of 144 metres or thereby.

Smalls Wynd on its west side from its junction with Old Hawkhill southwards for a distance of 19 metres or thereby.

Smalls Wynd on its west side from its junction with Cross Row southwards for a distance of 37 metres or thereby.

Smalls Wynd on its west side from its junction with Cross Row northwards for a distance of 53 metres or thereby.

Tower Drive on both sides from its junction with Perth Road eastwards for a distance of 44 metres or thereby.

Tower Drive on both sides from its junction with Nethergate northwards and westwards for a distance of 64 metres or thereby.

Entrance Road to Millers Wynd Car Park on both sides from its junction with Millers Wynd to the car park.

Enquiries regarding parking should be addressed to :

The Parking Administrator  
University of Dundee  
The Tower Building  
Dundee  
DD1 4HN  
Telephone 01382 384710

**It should be noted that Vehicles Registered Keepers' details may requested from DVLA.**